

PTA Board Meeting Minutes

Wednesday, 16 July 2014, 1 pm.

In attendance: Karen Ellingson, Shannon Arroyo, Janelle Christensen, Athena Hammer, Julie Beckham, Sara Matis, Ryan Rocque, Heather Kellogg, Natalie Smith, Marilyn Boucher, Melissa Franklin, Stephanie Christensen, Kari Kieffer, Annie Burnham

Call to Order: JENNY FOWLER

Pledge of Allegiance: Jenny Fowler

VP Principal: SARA MATIS

Treasurer: JANELLE CHRISTENSEN

Monthly Treasurer's Report was passed around along with the budget to actual end of year report. We did go slightly over in 3 areas Hershey Track, Teacher Appreciation and SEP's over all everything looks good. We have The AFR was completed last week. Taxes have been filed. Everyone was asked to look at the budget. If anyone needs more money for your area please ask now so Janelle can adjust the budget for you. If the budget needs to be adjusted then we will need to vote on the changes.

VP Teacher: SHANNON ARROYO

VP Legislation: MARILYN BOUCHER

President Elect: MELISSA FRANKLIN

Melissa - T-shirts available @ registration

T-shirts are being printed they should be done between the 25-29th of July. This year's T shirt will be heather gray with the school logo the lettering will be in blue. The logo is on the front there will be nothing on the back of the T shirt. The baseball shirt will be a darker gray than the regular shirt. The shirts are not fitted they are just like the shirts last year. The regular shirt will be \$5 and the baseball shirt will be \$10. All sizes (sx-xl) are the same price the 2x and larger sizes are a couple more dollars. The T shirts at registration are NOT for sale! They are just to look at so parents can get the right size to order. The shirts are cheaper than last year because they are gray. It does not cost as much to print on gray. Is registration is the only time we are selling T shirts? Do we what to sell them again like during SEP's? Would we be charged more if we made more than one order? It was decided that it gets too crazy when we have too many dates to sell T shirts. T shirts end up being sold all year. We should not extend T shirt sales. Especially because we are doing the fun run T shirts. **August 29th** will be the last day to order T shirts. The order for T shirts will be September 1. We will advertise these dates so parents know how long they have to order their T shirts.

President: JENNY FOWLER

Mr. Rocque is updating our school website. What do we want to be include?

Ryan Rocque is a French teacher at Lakeridge Jr High and is doing an internship at BYU. We are happy to have him work with us. Mr. Rocque is going to help us put a link to the school website to connect to our Facebook page. We want to put a link on the school website to help encourage parents to get involved with the PTA. Ideas to post on our Facebook page include posting the minutes and activities like the carnival, book fair, when our meetings are... . Mrs. Matis suggested that on the school page the link could say something like "What does PTA do for you" with the information for the current PTA event. Also have a link on Facebook to link back to the school website. It was asked do we still use the Amazon link. Another great idea was to have Spanish translation.

July 31: Registration- Need volunteers from 7:30 am until 4 pm (probably 2 or 3 there at a time)

Volunteers are: Jenny Fowler will be there most of the day

(7:30-10) Stephanie Christensen **(10-1)** Heather Kellogg

(7:30-11) Athena Hammer **(12-3)** Kari Kieffer

(1-4) Marilyn Boucher **(1-4)** Melissa Franklin

T shirts will be sold at registration. We are going to be able to use the square for credit card sales. Janet helped up set a form for registration since we are no longer able use the same form as the school. The PTA form has PTA membership and T shirt sales on it. The form has a NRC (carbon copy). We had the form have a NCR so we could have a copy along with the parents. Do we have a poster explaining PTA and the T shirts? Mrs Matis suggested using a white board sign. We could use the butcher paper if someone is good at making those kinds of signs. Kari knows someone she will get Jenny her number. We could use poster board and laminate for it future use. We need a sign for sign ups and a sign for T shirts. Stephanie Christensen volunteered to make the signs.

Lisa S-Sign-ups for Room Parents

Mrs Matis is going to email Jenny and Lisa Smith a updated list of teachers and their birthdays.

Lisa T- Fun run/ carnival Oct 11th

Lisa has been working with Sara Hansen about getting a letter out to the fun run sponsors and for silent auctions stuff. Sara said it would be helpful if we could include in the letter what the money raised would be going for. Jenny asked is there anything we want. Mrs. Matis presented an idea for what we could use the donated funds for or use the funds that are budgeted for the RIF books. In Salem and Spanish Fork some of the schools use brag tags for businesses. They work with the Chamber of Commerce. For those who may not know what a brag tag is. A brag tag is a small plastic tag. Mrs. Matis' daughter's ream of tags is connected to a lanyard. Mrs. Matis liked this idea for our school not for businesses. This new idea could encourage students to succeed. Getting your name in a drawing is motivating but only a few students win. This could be something tangible the students can maintain throughout the year. Something personal students can be recognized for. Mrs. Matis does not want them to be ridiculous like everyone gets it. This can be reasonable but challenging. Every student would get a lanyard and one Westside tag. A brag tag would be given for things like completing monthly reading charts, perfect attendance for a certain month, during red ribbon week, a tag for those who entered reflections the ideas are endless. This can be very motivating for students who do not love to read or have a hard time with any of the school subjects. When would the student wear their tags? We could designate a day/week with a school activity, like red ribbon week. The tag could replace the red ribbon wrist band. The tags do not have to be attached to a lanyard. It was mentioned that not all students may like the wearing a lanyard maybe a backpack clip would be better. The brag tags would not be in place of Wildcat cash. We currently do not have a price. If the cost goes over the budget we would need to vote on it. There is a company who prints the brag tags. We would only need to have the lanyard or backpack clips printed. The cost of the backpack clip could be minimal. Do we have connections to a printing place? Do we know someone at Namifiers? Megan Rapiere works at Alexanders. Heather Robinson may have a connection to a print shop. We could call around see to if a print shop would like to sponsor us. It would be good advertising for them. They may do the printing for free. Mrs. Matis will work on the brag tag idea and get back to Sara.

Jenny mentioned we need to contact Ann Ure to get her students to run the carnival booths again. It went very nice last year when they ran the booths. Kari will contact Ann and let her know we would love her students to help out this year.

Summer Marquee: Natalie Smith

Adjourn until Wednesday: August 6 at 9:15am

Volunteer Hours: 16