

# Westside Elementary, PTA General Meeting Minutes

Date: October 7, 2020

Time: 9:30am

In attendance: Sarah Judd, Heather Robinson, Laurie Millar, Camie Balagna, Marci Smyth, Marilyn Boucher, Ellen Meeks, Janelle Christiansen, Lori Nielsen, Andrea Frandsen, and Shannon Arroyo

Total volunteer hours recorded: 55 1/2

I. Call Meeting to Order—Sarah Judd at 9:37

II. Pledge of Allegiance

III. **Approval of August Board Meeting Minutes**

**A. Motion to approve— Heather Robinson**

**B. Seconded—Janelle Christiansen**

**C. Passed**

IV. Reports

A. Treasurer's Report (Janelle)

B. President's Report (Sarah)

1. Nomination committee

a) Still need people to be on the nomination committee. Please ask neighbors and friends to ask around.

2. Sanitization parent helpers—how can we get more parents involved?

a) Rebecca is emailing room parents

b) Post the link to the signup on social media. Laurie & Janelle will make a video and take pictures to show the process on social media.

c) Lori can send out an email with the sign up link and may ask kindergarten teachers about asking their morning parent helpers to help with sanitizing at the end of class.

d) Andrea Frandsen made some great laminated instructions for cleaning the kindergarten rooms. They are being kept in the PTA cupboard in the front office.

C. Principal's Report (Ms. Nielsen)

1. There has been a lot of great feedback from the fundraiser—Chalk Fest and the sliming were both hits.

D. Teacher Report (Sara Liechty)

1. Teachers are grateful for the great fundraiser

2. There have been requests for more t-shirts

3. Job Opportunities for those who may be looking— School lunch workers are very understaffed in Nebo School District, as well as substitute teachers. Those interested can apply to be a lunch worker at the district site or through Kelly Services to become a sub.

E. Legislative Report (Ellen)

1. The PTA supports Amendment G on the Utah Ballot. Ellen provided a graphic with more info to be posted on social media.

V. Reports from Committee Chairs

A. T-Shirts (Heather)

1. About \$2,330 in t-shirt/sweatshirt sales so far.

2. Due to inquiries, we are doing another round of orders. Last day to order is October 14th.

3. Laurie to create a flier and post on social media, Lori will print fliers and email the info to parents.

4. Discussed adding the "Donate a Shirt" option to the store. Lori will decide which shirts and sizes she'd like to give out.

B. Fundraiser (NaTawni)

1. The fundraiser netted just under \$5,000

2. Everything went really well! Sliming was a success.

C. Spelling Bee (Kristie)

1. Lists have been distributed

2. Class bees need to be done by October 28

3. School bee will be November 19

D. Box Tops (Krissa)—Box Tops drive October 5-9

1. Box Tops drive is ongoing.
  2. Janelle mentioned that people can now send their clipped box tops directly into Box Tops themselves.
- E. SEP Dinners (Paola & Teruko)—October 22
1. Paola is unable to head it up this time, Sarah will cover for her.
- F. Book Fair (Marci)
1. We will be doing the virtual Book Fair, Oct. 19-30th. Need to start advertising right away. Marci will provide publicity from Scholastic and make up a flier (quarter of a sheet sized) and send to Lori to get printed.
  2. Any more details? Virtual Book fairs have been much more successful in the Fall. Marci will find out if teachers can still fill out their wish lists.
- VI. Unfinished Business
- A. Reflections
1. No one can head it up, so we will drop it this year and hopefully start it again next year.
- VII. New Business
- VIII. Dismiss at 10:06am, next meeting November 4.

### **Calendar**

October 5-9, Box Top Drive  
October 15-16, Fall Break  
October 22, SEPs  
October 26, 4th grade symphony  
October 27, Picture make-up day  
October 28, Class spelling bees need to be completed  
October 29, Term 1 ends  
October 29, Halloween Celebration  
October 30, No school—PC Comp Day  
November 4, 9:30am, PTA meeting  
November 19, 9:30am, School spelling bee  
November 25-27, No school—Thanksgiving break